

Interpreter Review Board Meeting
November 1, 2013
1:00pm-3:00pm
4600 Valley Rd
Conference Room 4A

A. Call to Order:

The meeting of the Nebraska Interpreter Review Board was called to order by acting Vice-Chairperson Woodhead at 1:11pm in the Conference Room 4A in Lincoln, NE.

Board Members present: Ms. Barb Woodhead, Mr. John Wyvill, Ms. Cheryl Poff, Mr. Jerry Siders, Ms. Bethany Koubsky

Interpreters: Ms. Sharon Sinkler and Ms. Anne McBride

Public: NONE

Staff: Ms. Peggy Williams and Mr. Ben Sparks

Members Absent: Ms. Vicki Steinhauer-Campbell (Vice-Chair),

a. Chairperson's Remarks

- i. Acting Chairperson, Ms. Woodhead, welcomed Mr. Wyvill. Mr. Wyvill introduced himself.

b. Welcome New Board Members

- i. Acting Chairperson, Ms. Woodhead welcomed Ms. Koubsky to the Interpreter Review Board.

B. Approval of Agenda:

Motion to accept agenda as written.

[Mr. John Wyvill/Ms. Cheryl Poff/Motion passed]

C. Approval of minutes from July 26, 2013:

Motion to approve minutes as written.

[Mr. John Wyvill/Ms. Cheryl Poff/Motion Passed]

D. Public Comments – NONE

E. Old Business

- a. Rules and Regulations – Approval from NCDHH Full Board
 - i. Ms. Williams updated members regarding the Full Board approval.
- b. Suggested changes made by the NCDHH Full Board

- i. Members of this board stated they will review the comments, from the NCDHH Full Board that were provided to them, at the next meeting.

F. New Business

- a. Case Number 1301, Executive Session

Motion to move into Executive Session at 1:45p.

[Mr. John Wyvill/Mr. Jerry Siders/Motion passed]

Move out of Executive Session at 2p.

[Mr. John Wyvill/Ms. Cheryl Poff/Motion passed]

- b. Election of Officers

[Motion to move topic to the next meeting.]

[Mr. Jerry Siders/Ms. Cheryl Poff/Motion passed]

- c. IRB Vacant Positions

- i. HHS

Mr. Wyvill contacted Joe Acierno and Mr. Acierno stated that he would look into filling the position. Ms. Woodhead mentioned how critical it is to have someone from HHS

- ii. Deaf

Ms. Woodhead asked if this position has been advertised.

- d. 2014 Meeting Dates

February 7, May 2, August 1, November 7

Ms. Woodhead mentioned to members that if they find they have a conflict with a meeting date, to please notify other members. Ms. Poff asked if the meetings could be moved to Omaha. Mr. Siders stated that the previous Executive Director was typically in Lincoln on Fridays. Ms. Woodhead stated that meetings have never been held in Omaha, that the writing of the rules and regulations was always in Lincoln, and that it is not required to have meetings in Omaha.

- e. High School Diploma/Equivalent

Mr. Sparks stated that he had worked with the Attorney Generals office on the language and they feel it looks good, unless members of this board want to make changes.

Mr. Siders asked that a copy of the Rules and Regulations be distributed after the Full Board recommended changes are made.

Next Meeting February 7, 2013

Meeting adjourned 2:15pm