

Interpreter Review Board Meeting  
May 11, 2012  
1:00pm-3:00pm  
4600 Valley Rd  
Conference Room 4A

**A. Call to Order:**

The meeting of the Nebraska Interpreter Review Board was called to order by Chairperson Woodhead at 1:20pm in the Conference Room 4A in Lincoln, NE.

**Board Members present:** Ms. Barb Woodhead (Chair), Mr. Gary Theiler (Vice-Chair), Dr. Peter Seiler, Ms. Vicki Steinhauer-Campbell, Mr. David Montgomery

**Interpreters:** Ms. Vickie Frizzell-Pratt and Ms. Margie Propp

**Public attendees:** None

**Staff:** Ms. Traci Cooney and Mr. Ben Sparks

**Members Absent:** Mr. Bob Deaton, Ms. Tami Richardson-Nelson, Ms. Kelly Brakenhoff

**B. Approval of Agenda:**

- a. Add Update on Rules and Regulations Revision to Old Business as A.

**Motion to accept agenda as amended.**

**[Mr. David Montgomery/Ms. Vicki Steinhauer-Campbell/Motion passed]**

**C. Approval of minutes from February 10, 2012:**

**Motion to approve minutes as written.**

**[Mr. Peter Seiler/Mr. David Montgomery/Motion Passed]**

**D. Public Comments – None**

**E. Old Business**

- a. Update on Rules and Regulations Revision Committee
  - i. Dr. Seiler provided an update to the revisions to the members. He explained that a major change in the proposed new rules and regs will remove the limited practice license. Instead, the committee recommended that there will be a temporary license. He stated that the review committee should have all revisions done by the next IRB board meeting and perhaps even within the next 2 committee meetings. Once finished, this board will review the revisions and once satisfied, the revisions will be sent on to the Full Board for approval. Mr. Montgomery thanked Ms. Traci Cooney and Mr. Ben Sparks for their involvement in this process.

- ii. Dr. Seiler will ask Ms. Kelly Brakenhoff if she would like to continue to attend the revision meetings. Her term on the board has ended but her input and expertise will be valuable to the revision process

**F. New Business**

a. Expired Members

- i. Ms. Woodhead thanked Ms. Tami Richardson-Nelson and Ms. Kelly Brakenhoff for their dedicated service to this board. Discussion ensued regarding how to approach/find new members to replace the 2 seats. Ms. Woodhead will contact NeRID and ask them to send something to all of their members regarding the interpreter seat that is open. Dr. Seiler will have information sent out through the NCDHH e-Communicator regarding both seats. Members discussed different ideas/names. Ms. Woodhead stated that she feels the interpreter seat needs to be filled by an interpreter.

**Motion to thank Ms. Tami Richardson-Nelson and Ms. Kelly Brakenhoff for their service and that NCDHH sends them a letter of thanks.**

**[Mr. David Montgomery/Ms. Vicki Steinhauer-Campbell/Motion passed]**

- ii. Dr. Seiler will seek approval from the Full Board in June to send a plaque of appreciation to them.

b. Vote for Chair and Vice-Chair

- i. Mr. David Montgomery nominated Mr. Gary Theiler for Chair. Mr. Theiler accepted.
- ii. Ms. Barb Woodhead nominated Ms. Vicki Steinhauer-Campbell for Vice-Chair. Ms. Steinhauer-Campbell accepted.

**Motion to accept the vote by acclamation for Chair**

**[Dr. Peter Seiler/Mr. David Montgomery/Motion Passed]**

**Motion to accept the vote by acclamation for Vice-Chair**

**[Ms. Barb Woodhead/Mr. David Montgomery/Motion Passed]**

**G. Public Comments – NONE**

**H. Announcements**

- a. Mr. Montgomery requested to give a standing ovation to Ms. Woodhead for her service as chair of this board. Members in attendance did gladly did so.
- b. Dr. Seiler updated this board that Mr. Weverka retired May 4<sup>th</sup> and that Dr. Mains will retire June 1<sup>st</sup>. Dr. Seiler explained that he has made the decision to temporarily move Mr. Sparks over into the Lincoln Field Rep position until it is filled. Mr. Sparks will take on Field Rep duties with many of his Public Information Officer duties put on hold. Dr. Seiler also shared that a part time secretary was hired in the Omaha NCDHH office

for one year. In 6 months, the Full Board will review if the position is needed or not, Dr. Seiler feels it is needed. The secretary will help with grants, recording and documenting and helping Ms. Williams with her grants.

- i. Members asked about the western part of the state being covered by a Field Rep once Ms. Mains is gone. Ms. Woodhead stated that it would make more sense to open an office in Scottsbluff. Dr. Seiler stated that the Full Board may want to make the position more regional instead of a specific town and he will ask about opening an office in Scottsbluff.
- c. Future Meeting Dates  
August 3, 2012  
November 2, 2012  
February 1, 2013  
May 10, 2013

Ms. Woodhead requested that any members with a conflict with one of the above dates, please contact NCDHH ahead of time to make arrangements on date change.

Meeting adjourned 2:19pm