

Interpreter Review Board Meeting  
November 2, 2012  
1:00pm-3:00pm  
4600 Valley Rd  
Conference Room 4A

**A. Call to Order:**

The meeting of the Nebraska Interpreter Review Board was called to order by Chairperson Theiler at 1:08pm in the Conference Room 4A in Lincoln, NE.

**Board Members present:** Mr. Gary Theiler (Chair), Ms. Vicki Steinhauer-Campbell (Vice-Chair), Mr. David Montgomery, Ms. Margie Propp, Mr. Jerry Siders, Ms. Barb Woodhead, Dr. Peter Seiler

**Interpreters:** Ms. Vickie Frizzell-Pratt and Ms. Sharon Sinkler

**Public:** Ms. Erin Neils – Clarkson Nursing College student

**Staff:** Ms. Traci Cooney and Mr. Ben Sparks

**Members Absent:** Mr. Bob Deaton

**B. Approval of Agenda:**

**Motion to accept agenda as written.**

**[Ms. Barbara Woodhead/Mr. David Montgomery/Motion passed]**

**C. Approval of minutes from August 3, 2012:**

**Motion to approve minutes as written.**

**[Mr. David Montgomery/Ms. Margie Propp/Motion Passed]**

**D. Public Comments –**

- a. Mr. Theiler welcomed new members Ms. Propp and Mr. Siders to the Board.

**E. Old Business**

- a. Rules and Regulations Final Report
  - i. Dr. Seiler displayed a copy of the Interpreter Rules and Regulations with changes the committee made. Starting on page one, the Board reviewed each change and any additional changes and/or errors. It was decided that spelling and numbering errors would be addressed last as any changes could alter the numbering in going further. Dr. Seiler stated he would finalize the changes discussed in this meeting and send an updated copy to the members on Monday, November 5, 2012.

Changes: Remove Specialty License and Limited License; Add Temporary Permit and Intermediary License; Remove specific certifications as they can change over time, just list certifying agencies.

Ms. Woodhead thanked the committee (Mr. Montgomery, Dr. Seiler, Ms. Brakenhoff) for their time and effort in reviewing the Rules and Regulations.

**Motion to recommend sending copy to Full NCDHH Board for approval**  
**[Mr. Jerry Siders/Ms. Margie Propp/Motion Passed]**

**F. New Business - NONE**

**G. Public Comments – NONE**

**H. Announcements**

a. Meeting Dates

- i. February 1, 2013
- May 10, 2013
- August 2, 2013
- November 1, 2013

**Next Meeting February 1, 2013**

Meeting adjourned 2:45pm