



**Apprentice License Continuing Education  
Tracking Sheet**

According to statutes set forth by the Nebraska Sign Language Interpreter Review Board, any interpreter who has an Apprentice License **must complete 1.2 Continuing Education Units (CEUs) or 12 clock hours, of approved continuing education, of which at least 0.3 CEUs (3 clock hours) must be related to interpreter ethics, during EACH 12-month period of their 3-year license cycle.** If documentation of required continuing education hours is not submitted within 30 days after the end of each 12-month period, the Apprentice License will be revoked with no opportunity for appeal.

**At the end of EACH 12-month period, submit this completed form to NCDHH and attach copies of Certificates of Completion and/or a copy of your RID ACET transcript.** (Attach additional sheets if needed.)

Interpreter Name: \_\_\_\_\_

Apprentice License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Date	Number of CEUs/Hours	Title of Approved Activity

\_\_\_\_\_

Interpreter Signature

\_\_\_\_\_

Date

**Submit Completed Form To:**

NCDHH  
Attn: Licensing Department  
4600 Valley Rd Ste 420  
Lincoln NE 68510-4844

**Phone:** (402) 471-3593  
**Toll Free:** 1-800-545-6244  
**Fax:** (402) 328-6291  
**E-Mail:** [ncdhh@nebraska.gov](mailto:ncdhh@nebraska.gov)