

*Approved on March 14, 2025*

**Nebraska Commission for the Deaf and Hard of  
Hearing Full Commission Board Meeting  
Held at – 4600 Valley Rd, Room 4B, Lincoln NE  
Zoom Link - <https://us06web.zoom.us/j/82294560969>  
December 16, 2024, Meeting Minutes**

**A. Welcome**

Chairperson Frances Beurivage called the meeting to order for the Nebraska Commission for the Deaf and Hard of Hearing (NCDHH) Full Commission Board on December 16, 2024, at 5:30 p.m. at 4600 Valley Rd, Room 4B, Lincoln NE and also by zoom at <https://us06web.zoom.us/j/82294560969>

**Note:** The meeting started late due to difficulties with the Zoom connection, ultimately we had to start a new zoom meeting to proceed with the business at hand.

**B. Notice of Open Meeting**

Chairperson Frances Beurivage announced the notice of the meeting was duly given, posted, published, and tendered in compliance with the Open Meetings Act, and all board members received notice simultaneously by email. Publication of official notice of the meeting appeared in the December 5, 2024, edition of the Omaha World Herald, a legal newspaper of general circulation in this state, as required by the Open Meetings Act. The agenda was kept current in the Nebraska Commission for the Deaf and Hard of Hearing's office and on the NCDHH website. The materials generally used by the board for the meeting today are on a table in a public folder available to the general public for the purpose of this meeting in accordance with the Open Meetings Act {Neb. Rev. Stat. §84-1412 (8)}. A copy of the Open Meetings Act is available for the duration of the meeting.

**C. Roll Call**

For the record, board members Ms. Candice Arteaga, Ms. Frances Beurivage, Ms. Valerie "Vali" Hitz, Ms. Diane Schutt, Ms. Sandra Shaw, Mr. Jonathan Scherling and Ms. Peggy Williams were all present for roll call. Ms. Brooke Fitzpatrick and Dr. Kay Crabtree absent.

Sign Language Interpreter present was Ms. Sharon Sinkler. Inclusive Communication Access Nebraska provided Communication Access Realtime Translation (CART) services.

#### D. Review of Agenda

#### E. Acceptance of Agenda

Mr. Scherling moved to accept the agenda as presented. Ms. Arteaga seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent

#### F. Chairperson of the Board's Report

##### 1. Executive Director Search discussion (closed session)

Chairperson Beaurivage introduced Innivee staff that will guide us through the process of selecting a new Executive Director.

Ms. Williams moved to go into closed session for discussion for the Executive Director search at 5:38 p.m. Ms. Arteaga seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

Ms. Arteaga moved to offer the Executive Director position of NCDHH to Candidate 1, contingent upon the results of the background check. Ms. Schutt seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

Mr. Scherling moved that if Candidate 1 does not accept the job offer, an offer will be extended to Candidate 3, contingent upon the results of the background check. Ms. Williams seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

Ms. Arteaga moved that if Candidate 3 does not accept the job offer, an offer will be extended to Candidate 2, contingent upon the results of the background check. Mr. Scherling seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

Ms. Schutt moved to go back into open session for discussion for the Executive Director search at 6:43 p.m. Ms. Arteaga seconded the motion. With no further

discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw, and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

Back in Open Session at 6:43 p.m.

### **G. Adjourn**

Ms. Williams moved to adjourn the meeting at 6:50 p.m. Ms. Shaw seconded the motion. With no further discussion, the motion carried with Ms. Arteaga, Ms. Beaurivage, Ms. Hitz, Mr. Scherling, Ms. Schutt, Ms. Shaw and Ms. Williams all voting aye. Ms. Fitzpatrick and Dr. Crabtree absent.

### **Next Meeting Date:**

- March 14, 2025